



## **POSITION DESCRIPTION: ASSOCIATE STUDENT MINISTER**

### **PRIMARY PURPOSE & FUNCTION**

The Associate Student Minister will work as a member of the Student Ministry team to partner with parents in the spiritual formation of their middle school and high school students.

### **KEY RESPONSIBILITIES**

- Student relationship building and discipleship
- Teaching
- Volunteer recruitment, care, and training
- Program development and leadership
- Weekly Sunday morning and Wednesday night commitment
- 4-5 overnight events a year

### **KNOWLEDGE & COMPETENCY REQUIREMENTS**

- A champion of the church staff culture
- Detail oriented and organized
- Possess the ability to communicate promptly and effectively
- Possess the ability to maintain a composed countenance under pressure
- Flexible and work under pressure
- Reliable and a self-starter
- Team player
- Familiar with social media
- Proficient with the Microsoft Office Suite (Word & Excel)
- Highly organized and efficient in time management

### **POSITION DETAILS**

Payroll Status: Exempt  
Classification: Full-time  
Schedule: 40 hours per week

### **REPORTS TO**

Student Minister

### **WORKS WITH**

Administrative Assistant  
Volunteer Coordinator

### **EDUCATION REQUIREMENTS**

Bachelor Degree in Education and/or Ministry, or related field, or equivalent life experiences.

### **STAFF CATEGORY**

Ministry Staff

Interested candidates please submit your applicant package including a cover letter, resume and work samples to [work@firstcolonychurch.org](mailto:work@firstcolonychurch.org). Only candidates that submit a complete applicant package to the work@ email address will be considered for this position.

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*First Colony Church of Christ job descriptions are not comprehensive. They provide candidates with a general idea of what the job will entail. Actual job descriptions are subject to change based on the needs of the church and staff.*

**281.980.7070**

**2140 First Colony Blvd.**

**Sugar Land, Texas 77479**

**[firstcolonychurch.org](http://firstcolonychurch.org)**